

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MAY 10, 2010 .

**PRESENT:**

Mr. G. Buri, Chairperson, Mr. D. Karnes, Vice-Chairperson, Ms. R. Coey, Mrs. B. Jolly, Mr. B. Mayes (entered at 7:05 p.m.), Mr. J. Murray, Mr. M. Snelling, Dr. L. Ross.

Secretary-Treasurer, Mr. G. F. Barnes and Recording Secretary, Ms. S. Bailey.

Senior Administration: Superintendent, Dr. D. M. Michaels; Associate Superintendent, Mr. G. Malazdrewicz; Assistant Secretary-Treasurer, Mr. K. Zabowski.

**REGRETS:**

Mr. P. Bartlette

The Chairperson, Mr. Buri welcomed all visitors to the meeting. He noted Trustee Bartlette sent his regrets as he was unable to attend the meeting. He further noted Trustee Mayes would be arriving late to the meeting. The Chairperson called the meeting to order at 7:00 p.m.

**AGENDA**

**1.00 AGENDA/MINUTES:**

**1.01 Reference to Statement of Board Operations**

**1.02 Approval of Agenda**

- a) Secretary-Treasurer, Mr. Barnes, requested the following amendments to the agenda:
  - By-law 2/2010 be introduced as a late item and given second and third reading in order to meet the necessary timeframe for receiving the required funds;
  - A letter received from the PSFB be included as additional information under discussions regarding Confidential #2;
  - The addition of one In-Camera item under Board Operations.
- b) Trustee Jolly noted she had a question under the Report of Senior Administration.
- c) Trustee Ross requested the addition of an In-Camera item regarding a personnel matter.
- d) Superintendent, Dr. Michaels, requested the addition of an In-Camera item regarding a personnel matter.
- e) Trustee Mayes noted he would be bringing forth a Giving of Notice under Section 2.08.

Mrs. Jolly – Mr. Murray

That the agenda be approved as amended.

Carried.

### **1.03 Adoption of Minutes of Previous Meetings**

- a) The Minutes of the Regular Board Meeting, April 26, 2010 were circulated.

Trustee Snelling requested that a typing error in the second paragraph of 3.01 – Report of Senior Administration be corrected from the word “to” to the word “two”.

Mr. Snelling – Ms. Coey

That the Minutes be received and filed as amended.

Carried.

## **2.00 GOVERNANCE MATTERS:**

### **2.01 Presentations For Information**

Trustee Mayes provided background information regarding the success of the Vincent Massey High School “Reach for the Top” Team. The Chairperson called Mr. Ray McLachlan and the 2009-2010 Vincent Massey “Reach for the Top” team to the Board Table. He asked Mr. McLachlan to introduce each team member who was then given a Certificate of Recognition. It was noted that the team would be participating in the National Reach for the Top Competition to be held later in the month.

### **2.02 Reports of Committees**

- a) School Division Parent Liaison Committee Meeting

The April 21, 2010, written report of the School Division Parent Liaison Committee meeting was reviewed as circulated.

Mrs. Jolly – Mr. Karnes

That the Minutes be received and filed.

Carried.

- b) City/Division Ad-Hoc Committee Meeting

The April, 2010, written report of the City/Division Ad-Hoc Committee meeting was reviewed as circulated.

Trustee Coey asked Trustees who would be interested in participating in a “school speaker’s bureau” to increase awareness of municipal politics at the student level. All Trustees agreed to participate and allow their names to be included on the list of speakers available. The Secretary-Treasurer was directed to forward a letter to the City

of Brandon advising that the Brandon School Division Board of Trustees would participate in the proposed "School Speakers Bureau".

Trustee Coey also confirmed the City's request to provide them with copies of the proposed catchment recommendations following the Board's motion related to proposed public consultations on the matter.

Ms. Coey – Mr. Snelling

That the Minutes be received and filed.

Carried.

c) Personnel Committee Meeting

The April 28, 2010 written report of the Personnel Committee meeting was reviewed as circulated.

Dr. Ross – Mr. Karnes

That the Minutes be received and filed.

Carried.

The May 4, 2010 written report of the Personnel Committee meeting was reviewed as circulated.

Dr. Ross – Mr. Murray

That the Minutes be received and filed.

Carried.

d) Divisional Futures & Liaison Committee Meeting

The April 29, 2010 written report of the Divisional Futures & Liaison Committee meeting was reviewed as circulated.

Trustee Coey requested clarification as to why the Kinderlinks program was not discussed at this meeting and whether or not it was going forward. Superintendent, Dr. Michaels, confirmed the program is going forward and was not noted at the meeting as it was not considered in the context of the discussions which were being held at that time.

Trustee Mayes and Trustee Snelling noted the meeting had provided several positive comments regarding the Board's decision to leave New Era School as a dual track school. It was noted the meeting was about what the Division was doing and complimenting them for their work rather than what the Division was not doing and attacking the Board for it. It was agreed this is a very useful committee and it provides the community with an opportunity to discuss education with the Board of Trustees.

Mrs. Jolly – Ms. Coey

That the Minutes be received and filed.

Carried.

## e) Education Committee Meeting

The May 3, 2010 written report of the Education Committee meeting was reviewed as circulated.

Ms. Coey – Mrs. Jolly

That the Minutes be received and filed.

Carried.

## f) Policy Review Committee Meeting

The May 3, 2010 written report of the Policy Review Committee meeting was reviewed as circulated.

Trustee Mayes requested confirmation that information regarding the proposed volunteer credit would be presented to the Board of Trustees during the month of June.

Mr. Murray – Mrs. Jolly

That the Minutes be received and filed.

Carried.

## g) Division/Chamber Ad-Hoc Committee Meeting

The May 5, 2010 written report of the Chamber/Division Ad-Hoc Committee meeting was reviewed as circulated.

Trustee Snelling noting discussions regarding the high school athletics economic impact analysis had been deferred several times and inquired as to whether or not it would be discussed at the next meeting with the Chamber. Chairperson, R. Coey, confirmed it would be discussed first at the next meeting of the Committee.

Ms. Coey – Mr. Murray

That the Minutes be received and filed.

Carried.

## h) Other

- 2010 NSBA Convention, Chicago

Trustees Murray, Karnes, and Snelling reported on their experiences at the 2010 NSBA Convention held April 10-13, 2010 in Chicago. They each noted the various speakers they had attended and the benefit they gained from participating in numerous workshops and seminars. Trustee Snelling also noted that he had received a "traffic alert" kit on a 30 day trial offer. He spoke about the benefits of this kit, demonstrating the flashing stop sign that was included. He asked Senior Administration to try it at one or more of the schools during the trial period.

Point of Privilege:

Trustee Murray asked the Finance Committee to review the Trustee per diem hourly rate as well as the number of hours a Trustee works in order to claim the per diem.

**2.03 Delegations and Petitions****2.04 Communications for Action**

a) Mr. Terry Osiowy, Principal, Crocus Plains Regional Secondary High School, April 15, 2010, advising that 11 students won medals at the Provincial Skills Canada Competition held at Red River College on April 8, 2010. As a result 5 of the students, gold medal winners, earned the right to represent Manitoba at the national Skills Competition in Waterloo, Ontario from May 20 – 23, 2010. They are now faced with the problem of raising money to cover the cost of sending their delegation to Waterloo. Skills Canada covers some of the costs but not all. They must raise \$5,513.00 for their delegation. They request support to help cover the cost of sending this delegation which includes 5 students and 2 advisors, to Waterloo.

Referred Motions

**2.05 BUSINESS ARISING**

**- From Previous Delegation**

**- From Board Agenda**

**- MSBA issues (last meeting of the month)**

**- From Report of Senior Administration**

- a) School Reports - NIL
- b) Learning Support Services Presentation – NIL
- c) Items from Senior Administration Report:
  - Shop/Home Economics Transportation Extension – Referred Motions.
  - P.E.O. Chapter R Scholarship – Referred Motions.
  - Public Consultations – School Catchment Recommendations – Referred Motions.
  - Public Release of Principal Appointment – Referred Motions.
  - Public Release of Vice-Principal Appointments – Referred Motions.
  - Tender/Quotation Summary – Referred Motions.
  - Scholarship Agreement – Referred Motions.
  - Response to Trustee Inquiries:
    - Feedback from Principals and Teaching Staff regarding Policy 4052 – L. Ross.

Point of Privilege:

Trustee Ross thanked Senior Administration for the feedback from Principals and Teaching staff regarding Policy 4052 – Student Achievement. She expressed concern regarding the number of comments from teaching staff in the report regarding lack of consultation on the last step of the process; unrealistic expectations in requesting implementation of the new report cards for June, 2010; the amount of teacher time required to generate the reports; and the lack of technology available to implement the report cards. She felt further discussion was required and asked the Board to consider the implementation be postponed and the entire Board meet with the School principals to discuss the matter.

Discussions were held regarding the need for student accountability; the proper process and protocol to be followed by the Board with respect to possibly rescinding the motion that approved Policy 4052; and the process which had taken place at the Education Committee meetings prior to bringing the matter to the Board of Trustees for final approval.

Several Trustees noted that parents want some form of “numbering piece” in the report card. Discussions were held regarding the Louis Riel School Division report cards. Trustees agreed with the possibility of postponing implementation of the report card until they have had an opportunity to speak with school principals about the matter.

Superintendent, Dr. Michaels, noted Policy 4052 had been approved and that the report card was an attachment to the policy. She confirmed that the report card had been a pilot report card until it was formalized. If the Board decides to rescind the motion approving the policy and the Board chooses to return to a pilot format then the Board would need to give direction to Senior Administration to implement the pilot report card.

Further discussions were held regarding the need for clarification by teachers and principals as to what exactly is being requested in the policy.

Trustee Buri concluded discussions by noting the Board appears to want some form of student accountability but not necessarily listing every assignment. He asked that Senior Administration arrange for the full Board to meet with the school principals as soon as possible.

Trustee Coey asked that the Board receive the information regarding the Louis Riel School Division Policy on Student Assessment as well as the Middle Years Assessment document prior to meeting with school principals.

**2.06 Motions**

61/2010 Mrs. Jolly – Mr. Karnes  
That the request for financial assistance for five Crocus Plains Regional Secondary School students to attend the National Skills Canada Competition to be held in Waterloo, Ontario from May 20 to May 23, 2010 be approved in the amount of \$1,500.

Carried.

- 62/2010 Dr. Ross – Mrs. Jolly.  
That correspondence be submitted to the City of Brandon requesting the continuation of provision to Grade 7 and 8 students for free transportation on Brandon Transit to attend Home Economics and Industrial Arts classes throughout the Division.

Carried.

- 63/2010 Mrs. Jolly – Dr. Ross  
That the Agreement for establishment of a scholarship for a female student graduating from the Neelin High School Off-Campus program to be known as “The P.E.O. Chapter R of Brandon Scholarship” in the amount of \$500.00 for the 2009-2010 school year be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

- 64/2010 Mr. Murray – Mrs. Jolly  
That the School Catchment Recommendation’s April, 2010 and the School Facilities Report, January, 2010 be approved for submission for public discussion; and further that Public Consultations be held Monday, May 31, 2010 at Crocus Plains Regional Secondary School and Tuesday, June 1, 2010 at Earl Oxford School.

Secretary-Treasurer, Mr. Barnes, reviewed the reports highlighting current capacity, growth and projected capacity. He confirmed that the motion was not approving the proposed recommendations, but rather approving submission of the proposed recommendations to the public for consultation and discussion. He noted that following approval of the motion the reports will be posted on the Division website and advertisements for the consultations which will include the proposed recommendations will be placed in the local newspaper. Mr. Barnes also confirmed that the reports and recommendations will be forwarded to all schools and school parent councils for feedback. Mr. Barnes then reviewed the proposed recommendations together with the proposed timelines for implementation of the consultation process and final Board approval.

Trustee Coey asked why Harrison was reported differently from the other schools noted in the facilities report. It was confirmed that Harrison’s projections need to be based on anticipated enrollment rather than children living in the catchment area.

Trustees requested clarification regarding moving the Betty Gibson, Earl Oxford and New Era grade 7 and 8 students; the capacity at King George School versus Green Acres School; and the request to remove the word milieu from the documents.

Carried.

- 65/2010 Mrs. Jolly – Dr. Ross  
That Confidential Report No. 2 adopted at the Regular Board Meeting on April 26, 2010 containing the following recommendation be now presented for public record: That Ms. Angela Voutier be appointed Principal of O'Kelly School effective September 7, 2010.

Carried.

- 66/2010 Mr. Murray – Mrs. Jolly  
That Confidential Report No. 4 adopted at the Regular Board Meeting on April 12, 2010, containing the following recommendation be now presented for public record: That Mr. Jamie Lombaert be appointed Vice-Principal of George Fitton School (.50FTE) effective September 7, 2010; That Ms. Nicole Warwaruk be appointed Vice-Principal of Kirkcaldy Heights School (.25FTE) effective September 7, 2010; and that Ms. Marcy Roziere be appointed Vice-Principal of Meadows School (.25FTE) effective September 7, 2010.

Trustee Mayes requested clarification regarding the .50 FTE position at George Fitton School, including timelines and budgets for the position.

Carried.

- 67/2010 Mr. Snelling – Mrs. Jolly  
That the Tenders and Quotations presented to this meeting be approved as follows:

#### **TENDER – PAPER**

The Tender for Paper Supplies for the Fall 2010 term, based upon the quoted prices in the approximate total amounts as follows (applicable taxes extra):

Coast Paper	\$29,312.18
Unisource Canada Inc.	\$ 5,206.67
GBC Canada	\$ 3,148.35

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#### **TENDER – PAPER TOWELS, TOILET TISSUE AND GARBAGE BAGS**

The Tender for Paper Towels, Toilet Tissue and Garbage Bags for 2010/2011, based upon the tender prices stated and in the approximate total amounts as follows (applicable taxes extra):

Bunzl Distribution	\$ 4,406.40
Daysoft Inc. (6020747) MB Ltd.	\$14,070.56
Unisource Canada Inc.	\$24,005.01
Sysco Food Services of Winnipeg	\$ 2,222.70

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#### **QUOTATION – STATIONERY SUPPLIES**

The Quotation for the 2010/2011 Stationery Supplies, based upon the quoted prices and in the approximate total amounts as follows (applicable taxes extra):

Christies Office Plus	\$15,651.91
Supreme Learning	\$11,559.32

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**TENDER – SCHOOL FURNITURE**

The Tender for School Furniture for 2010/2011, based on the unit tender prices stated and in the approximate total amounts (applicable taxes extra), be accepted:

The Accent Group Inc.	\$36,974.25
Wenger Corporation	\$ 613.00

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**QUOTATION – CONCRETE REPLACEMENT**

The low quotation of \$19,435.00 (GST extra) from Cumming Construction Ltd. for Concrete Replacement at King George, Earl Oxford, Alexander and Green Acres Schools, in accordance with the general conditions and specifications be accepted.

Carried.

68/2010 Dr. Ross – Mrs. Jolly

That the Agreement for establishment of the scholarship to be known as the “Scholarship in Memory of Jason Hargreaves” for a male or female student graduating from Neelin High School be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

The Board requested a letter of appreciation be sent to the Hargreaves family regarding the establishment of this scholarship. It was also requested that the Board’s condolences be included in the letter.

Carried.

69/2010 Mrs. Jolly – Mr. Karnes

That Policy 3013 – “Travel Reimbursements” be amended and line b) reworded to read as follows:

“ have been claimed on divisional forms provided for that purpose”.

Carried.

**2.07 Bylaws**

70/2010 Mr. Karnes – Mrs. Jolly

That By-law No. 2/2010 being a bylaw for the purpose of authorizing the borrowing of the sum of \$1,559,600.00 upon the credit of the Division by the issue of debentures to meet partial costs for construction of Meadows School Grooming Room, Crocus Plains Regional Secondary High School Roof Replacement and Replacement of Air Cooled Condensing Unit be now read for a second time having first been read on April 12, 2010.

Carried.

71/2010 Mr. Karnes – Mrs. Jolly

That the rules be suspended and By-law No. 2/2010 be now read for a third time, taken as read and finally passed.

Carried.

**2.08 Giving of Notice**

Dr. Ross

I hereby give notice at the next Regular meeting of the Board, I or someone in my stead, will introduce a motion to approve Policy 6036 – “Learning Support Services: Technology in Learning Specialist K-12”.

Dr. Ross

I hereby give notice at the next Regular meeting of the Board, I or someone in my stead, will introduce a motion to rescind Policy 6032 – “Role of the Program Facilitator” and replace same with Policy 6032 “Role of the Program Facilitator”.

Mr. Murray

I hereby give notice that at the next Regular meeting of the Board of Trustees I, or someone in my stead will introduce By-Law 3/2010 for the purpose of authorizing the borrowing of monies upon the credit of the Division to meet expenditures for current operations for the fiscal period July 1, 2010 to June 30, 2011.

Mr. Murray

I hereby give notice that at the next Regular meeting of the Board of Trustees I, or someone in my stead, will introduce a motion to rescind Policy and Procedures 5026 - “Harassment” and replace same with Policy and Procedures 5026 - “Harassment”.

Mr. Snelling

I hereby give notice that at the next Regular meeting of the Board, I or someone in my stead, will introduce a motion to rescind Form 3013 – “Travel Expense Account”.

Mr. Mayes

I hereby give notice that at the next Regular meeting of the Board, I or someone in my stead will introduce a motion to rename the “Divisional Futures and Liaison Committee” to “Community Relations Committee”.

Trustee Coey exited the meeting at 8:35 p.m. and returned at 8:40 p.m.

**2.09 Inquiries****2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)**

NIL

**2.09b) Trustee Inquiries**

NIL

**3.00 ADMINISTRATIVE INFORMATION:**

### **3.01 Report of Senior Administration**

Secretary-Treasurer, Mr. Barnes, provided the Board with an update on the completion of the SmartBoard installations.

Superintendent, Dr. Michaels, referenced the Manitoba Healthy Schools, Healthy Eating Campaign 2010, noting eleven Brandon School Division schools were participating.

#### **Point of Privilege:**

Trustee Mayes thanked Senior Administration and the Personnel Committee for expanding the Harassment Policy to include gender identity.

Mr. Murray – Ms. Coey

That the report be received and filed.

Carried.

### **3.02 Communications for Information**

- a) Hugh Coburn, President, Manitoba School Boards Association, April 22, 2010, thanking the Board of Trustees for their correspondence of April 8, 2010 concerning Early Childhood Education and the debate which had occurred at the recent annual general meeting on the subject. He notes the issue was discussed by the Provincial Executive at its planning retreat on April 16 and 17, 2010 where the Board's correspondence was shared with the Executive. A number of ideas and suggestions were offered as to how the organization can move forward in its advocacy to foster the expansion of early learning and care opportunities for young children. At its next meeting the Executive will approve a detailed action plan to advance the priorities identified for the coming year and the issue of early learning and care programs and supports will be among these.

Ordered Filed.

- b) Cliff Cullen, MLA Turtle Mountain, Progressive Conservative Education Critic, April 20, 2010, introducing himself as the new Education Critic for the Progressive Conservative Party in Manitoba. As Education Critic, ensuring Manitoba schools are well equipped to carry out the work of educating children and youth is important to him. If the Board has any concerns about the state of education in the province he would be interested in discussing them. A copy of the Private Members' Statement he gave in honour of Education Week has been enclosed.

Referred to Divisional Futures & Liaison Committee.

- c) Nancy Allan, Minister of Education, April 15, 2010, thanking the Board of Trustees for their correspondence regarding the provincially established portions of assessment subject to school and municipal taxation for single family residential and commercial property classes. She notes that portions are established in The Classification of Property and Portioned Values Regulation, under The Municipal Assessment Act. In 2010, Manitoba is seeing the greatest increases in assessment values since the system of assessment was introduced in 1990. Portions are established on a province-wide basis, therefore while the specific changes proposed by the Board of Trustees may manage school tax shifting in the Division but would have unintended impacts on all other areas of the Province.

Changing the tax portion to address school tax shifting would also result in a shift in municipal taxes in all 198 municipalities. There are tools that can be used to address concerns about tax shifting and she encourages the Board to raise these concerns with the City of Brandon. The Province has remained committed to reducing property taxes across the Province and the Minister lists the many ways this has been accomplished.

Referred to Finance Committee.

- d) Terry Osiowy, Principal Crocus Plains Regional Secondary School and Ron Cruickshank, Vice-Principal, Crocus Plains Regional Secondary School, May 3, 2010, noting the Crocus Plains Design Drafting Formula One team consisting of Ashley Scott, Dustin Sparrow, Brett Coey and Tyler Enns competed in Winnipeg at the Provincial F1 in school races and finished first. Recently the same team competed in Toronto at the National F1 in school competition and won in the categories of Best engineered car; Best business plan; Judge's Choice Award; and First Overall Award. With this win the Crocus Plains team has been invited to represent Canada at the World F1 in schools competition to be held in Abu Dhabi – United Arab Emirates.

Ordered Filed.

### **3.03 Announcements**

- a) Facilities and Transportation Committee Meeting – 10:00 a.m., Thursday, May 13, 2010, Board Room.
- b) Finance Committee Meeting – 10:00 a.m., Monday, May 17, 2010, Board Room.
- c) Employee Long Service Recognition Evening – 7:00 p.m., Monday, May 17, 2010, WMCA.
- d) Workplace Safety & Health Committee Meeting – 1:00 p.m., Wednesday, May 19, 2010, Conference Room.
- e) School Division Parent Liaison Committee Meeting – 7:00 p.m., Wednesday, May 19, 2010, Conference Room.
- f) Arbitration Hearing – Wednesday, May 19, 2010 to Friday, May 21, 2010, Victoria Inn, Brandon, - 8:30 to 5:00 daily.
- g) Divisional Futures & Liaison Committee Meeting – 12:00 noon, Thursday, May 20, 2010, Board Room.
- h) Full Board Meeting with School Principals – 4:00 p.m., Thursday, May 20, 2010, McLaren Room.
- i) Policy Review Committee Meeting – 10:00 a.m., Tuesday, May 25, 2010, Conference Room.
- j) NEXT REGULAR BOARD MEETING – 7:00 p.m., **Tuesday**, May 25, 2010, Board Room.

Mr. Snelling – Mrs. Jolly

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

#### IN COMMITTEE OF THE WHOLE IN CAMERA

#### **4.00 IN CAMERA DISCUSSION:**

##### **4.01 Student Issues**

###### **- Reports**

- a) Confidential #3 on a student matter was considered and referred to the Superintendent's Office for follow-up.

###### **- Trustee Inquiries**

##### **4.02 Personnel Matters**

###### **- Reports**

- a) Confidential #1 – Personnel Report was noted.
- b) Confidential #4 on Salary Review of Senior Administration was discussed, amended and referred to motions. Senior Administration exited the meeting during this discussion.
- c) Confidential #5 on Report of Administrator Selection Committee was presented and referred to motions.
- d) Confidential #6 a Report of Joint Job Evaluation Committee was presented and discussed.
- e) Dr. Michaels reported verbally on a teacher administrator matter.
- f) Trustee Ross reviewed a written teacher negotiation matter that was referred to motions.

Trustee Mayes exited the meeting at 10:15 p.m.

###### **- Trustee Inquiries**

##### **4.03 Property Matters/Tenders**

###### **- Reports**

- a) Confidential #2 regarding a property matter was discussed in detail and at length being referred to motions.

###### **- Trustee Inquiries**

**4.04 Board Operations****- Reports**

- a) G. Barnes reported on a Trustee operations matter.

**- Trustee Inquiries**

Mrs. Jolly – Mr. Snelling

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

72/2010 Mr. Karnes – Mr. Murray

That the proposals received for the purchase of Fleming School property be rejected; and an invitation to bid be carried out with criteria to be acceptable to the Public Schools Finance Board.

Carried.

73/2010 Dr. Ross – Mr. Murray

That the recommendations noted in Confidential #4 are hereby approved as amended.

Carried.

74/2010 Mrs. Jolly – Mr. Snelling

That Confidential #5 and the recommendation therein be approved and the recommendation be released to the public at 10:00 a.m. on Tuesday, May 11, 2010.

Carried.

75/2010 Dr. Ross – Ms. Coey

That the Memorandum of Agreement between The Brandon School Division and The Brandon Teachers' Association regarding Article 14: Maternity/Parental Leave be approved.

Carried.

**5.00 ADJOURNMENT**

Mr. Snelling – Dr. Ross

That the meeting do now adjourn. (10:35 p.m.)

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Chairperson

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Secretary-Treasurer